

CONCORDIA UNIVERSITY

Council of the Faculty of Engineering and Computer Science

Minutes of Meeting 99-3

Held

Friday, April 9th, 1999 at 10:00 a.m. in H-769

Present: Dr. N. Esmail (Chair); Dr. M.O. Ahmad; Dr. R. Bhat; Ms. C. Chan;
Dr. T. Fancott; Dr. G.J. Gouw; Dr. G. Grahne; Dr. A.M. Hanna;
Ms. L. Harris; Dr. V.S. Hoa; Dr. H.F. Li; Dr. O. Moselhi;
Ms. C. Paradisis (Secretary); Dr. E.I. Plotkin; Dr. H.B. Poorooshab;
Mr. B. Torab; Dr. C. Trueman; Ms. J. Zhou.

Regrets: Dr. W. Ghaly, Dr. J.C. Giguère, Dr. F. Haghighat, Dr. J.F. Hayes,
Dr. J. Opatrny, Dr. J. Svoboda

Observers: Prof. M. Silas, Ms. E. Xenos

Guests: Ms. L. Quesnel, Dr. C. Bedard

1. Adoption of Agenda

Motion 99-03-1 The agenda was unanimously adopted. (G.J. Gouw, E.I. Plotkin)

2. Adoption of Minutes

Motion 99-03-2 The Minutes of Meeting 99-2 (March 19, 1999) were adopted with the following modifications: Page 4 & 5 reference to ECA be changed to ECSGA. (A.M. Hanna, V.S. Hoa)

Vote: Carried unanimously

2. Chair's Remarks

The Chair stated that his most recent email to the faculty contained all his remarks and that there was nothing new to add. He solicited questions from the Council members.

Dr. Poorooshab questioned the Chair regarding the course distribution for the faculty for the coming year. The Chair outlined the procedure involved in the assignment of courses to faculty and stated that these were procedures, which had been negotiated with CUFA.

3. **Faculty Academic Plan (ECFC Doc. 99-1-1)**

The Chair presented the revised Faculty Academic Plan to the Council. He pointed out that the revised document contained all the changes recommended by the Council.

Dr. Hoa suggested that an additional change be made on Page 2 under *Graduate Certificates and Continuing Education* for the Department of Mechanical Engineering to read as follows:

"The Department of Mechanical Engineering has designed a graduate certificate in Software Systems for Mechanical and Aerospace Engineering to be launched in September 1999".

Motion
99-03-3

That Council of the Faculty of Engineering and Computer Science approve the Faculty Academic Plan (ECFC Doc. 99-1-1) with the above amendment. (H.B. Poorooshab, O. Moselhi)

Vote: Carried unanimously

4. **Administrative Guidelines for Academic Chairs and Special Professorships (ECFC Doc. 99-1-5)**

The Chair pointed out that this item had been considered previously by the Council in outline form and he was now presenting the final document to the Council for approval. He stated that numbers 1 to 5 in the document had been approved by the senior administration and that number 6 was changed to reflect the Council's wishes concerning the establishment and composition of a search committee for industrial chairs and professorships.

The following changes were suggested:

- Any reference to Academic Chair or Chairs be changed to *Industrial Chairs*
- Any reference to Professorships be changed to *Special Professorships*
- Page 2 – number 6, change the sentence "the membership of this committee will include" to *"the membership of this committee is as follows"*

- Page 2 – number 6, letter (d), the sentence be changed to the following:
“One outside member appointed by the Dean who will be the representative of the donor(s) organization(s), if applicable.”

Motion 99-03-4 That the Council of the Faculty of Engineering and Computer Science approve the document Administrative Guidelines for Academic Chairs and Special Professorships with the above amendments.
 (G.J. Gouw, O. Moselhi)

Vote: Carried unanimously

5. Graduate Curriculum Changes Computer Science (ECFC Doc. 99-3-1)

Dr. Bhat introduced the above document and after a brief review proposed the following motions:

Motion 99-03-5 That the Council of the Faculty of Engineering and Computer Science approve Slot Course Comp 690A as outlined in the above document.
 (R. Bhat, H.F. Li)

Vote: Carried unanimously

Motion 99-03-6 That the Council of the Faculty of Engineering and Computer Science approve Slot Course Comp 790A as outlined in the above document.
 (R. Bhat, H.F. Li)

Vote: Carried unanimously

Motion 99-03-7 That the Council of the Faculty of Engineering and Computer Science approve the Proposal for a Graduate Certificate in User Interface Design for Software Systems as outlined in the above document.
 (R. Bhat, H.F. Li)

Vote: Carried unanimously

6. Graduate Curriculum Changes Mechanical (ECFC Doc. 99-3-2)

Dr. Bhat introduced the above document and after a brief review proposed the following motion:

Motion 99-03-8 That the Council of the Faculty of Engineering and Computer Science approve the Graduate Certificate in Software Systems for Mechanical and Aerospace Engineers as outlined in the above document.
 (R. Bhat, V.S. Hoa)

Vote: Carried unanimously

7. **Faculty representative on Senate**

The Secretary informed the Council that elections for a Faculty representative to Senate were on the second round of elections and therefore, proposed that this item be moved to the next meeting.

9, 10, 11, 12 **Senate Standing Committees**

The Secretary informed the Council that the following faculty members were elected by acclamation to serve on the following committees:

University Library Committee

- Prof. B. Goldsmith (1999-2002)

Computer Resources Committee

- Dr. K. Demirli (1999-2002)

Undergraduate Scholarships and Awards Sub-Committee

- Dr. W. Ghaly (1999-2002)

Appeals Committee

- Dr. F. Haghighat (1999-2001)

The following motion was proposed:

Motion
99-03-9

That the council of the Faculty of Engineering and Computer Science approve the membership to the Senate Standing Committees as listed above: (V.S. Hoa, T. Fancott)

Vote: Carried unanimously

13. **Council of the School of Graduate Studies**

The following motion was proposed:

Motion
99-03-10

That Drs. Ashtakala (BCE), Jayakumar (CS) and Neemeh (MED) be approved by the Council of the Faculty of Engineering and Computer Science as members of the Council of the School of Graduate Studies for a three-year term. (O. Moselhi, R. Bhat)

Vote: Carried unanimously

14. Visiting Lecturers Committee

The following motion was proposed:

Motion 99-03-11 That Dr. R. Guy be approved by the Council of the Faculty of Engineering and Computer Science as a member of the Visiting Lecturers Committee for a two-year term. (H.B. Poorooshab, O. Moselhi)

15. ENCS Undergraduate Studies Committee – Chair

The following motion was proposed:

Motion 99-03-12 That Dr. V. Latinovic be approved by the Council of the Faculty of Engineering and Computer Science as the Chair of the ENCS Undergraduate Studies Committee for a two-year term. (G.J. Gouw, V.S. Hoa)

Vote: Carried unanimously

16. Faculty Elections Committee

Motion 99-03-13 That Drs. J.W. Atwood and S. Amiouny be approved by the Council of the Faculty of Engineering and Computer Science as regular members of the Faculty Elections Committee for a two-year term. (H.B. Poorooshab, O. Moselhi)

Vote: Carried unanimously

Motion 99-03-14 That Drs. S. Tahar and M. Zaheeruddin be approved by the Council of the Faculty of Engineering and Computer Science as alternate members of the Faculty Elections Committee for a two-year term. (H.B. Poorooshab, V.S. Hoa)

Vote: Carried unanimously

Motion 99-03-15 That Dr. A. Hanna be approved by the Faculty of Engineering and Computer Science as Chair of the Faculty Elections Committee for a two-year term. (H.B. Poorooshab, G.J. Gouw)

Vote: Carried unanimously

17. Other Business

The following motion was proposed:

Motion That Louise Quesnel be approved as a regular observer with speaking
99-03-16 privileges in the Council of the Faculty of Engineering and Computer
 Science. (V.S. Hoa, O. Moselhi)

Vote: Carried unanimously

18. Adjournment

The meeting was adjourned at 12:00 noon.

Meeting 99-03/mcp